

General Manager

Gateway Mission

Gateway Mission serves as a first step toward a new life for homeless men, women, and children across West Michigan.

We provide emergency services and long-term discipleship programs that offer help and lasting hope. This Christ-centered care helps our neighbors overcome the root issues of poverty, addiction, and homelessness so they can rebuild their lives, from the inside out. Our desire is to help every person who walks through our doors experience lasting transformation . . . From broken to beautiful. From lost to loved. From hopeless to hopeful.

Gateway Mission is committed to seeing lives transformed through a relationship with Jesus Christ. It takes a team of dedicated men and women who have been called by Christ to accomplish this mission.

Gateway Spoon Café & Grill

The Gateway Spoon Café and Grill, a social enterprise of Gateway Mission, exists with the goal of empowering our program residents through job skills training and mentorship while providing a quality dining experience for the local community and supporting the operations of the Gateway Mission.

General Manager

The General Manager leads the Gateway Spoon Café & Grill team in a manner that promotes job skill training, positive community connections and raises organizational revenue support; as well as manage the day-to-day operations and special catering events.

The ideal candidate has:

Education & Experience:

- Minimum college degree, culinary training, or experience equivalent
- Minimum 3 – 5 years restaurant management or related experience preferred
- Experience/knowledge of homelessness culture preferred
- Experience/knowledge of what God is doing through the ministry of Rescue Missions preferred

Skills & Abilities:

- Strong organizational skills, with ability to manage staff, food/beverage inventory, sales and financial reporting, training, and events/promotions simultaneously and effectively, while meeting deadlines
- Strong interpersonal and communication skills – written, verbal and electronic
- Strong leadership skills, able to lead, train and manage staff to achieve departmental goals, while exhibiting servant leadership
- Ability to obtain Serv Safe certification
- Ability to establish and maintain effective working relationships with community partners, vendors, volunteers, and staff.
- Strong computer skills (Microsoft Office 365, Outlook, data entry, point of sale, inventory management)

Physical Requirements:

- Stand, walk, reach, lift regularly; bend, crouch occasionally to perform job functions
- Manipulate, handle, feel, and control items or equipment
- Read, write, and interpret written documents
- Lift and move objects weighing up to 50 pounds regularly

Personal Characteristics:

Fulfill all aspects of position job description according to the biblical principles and philosophy of ministry as defined by the Gateway Mission Statement of Faith, Principles of Influence/Qualifications for Employment, and Mission/Vision/Values profile.

To Apply:

For a complete job description or to apply with resume/cover letter email HR@hopefoundhere.org For a full list of open positions visit [Careers - Hope Found Here](#). Phone inquiries may be directed to **Deb Vogel** at **616.396.2200**. Accepting **resumes through August 30, 2022**.

To Learn More

Gateway Mission You Tube Channel
[Gateway Mission - YouTube](#)

Gateway Mission Podcast
www.hopefoundhere.org/podcast